

Enrollment Info: Students may enroll for any session on a first come, first serve, and space available basis. To reserve a space, return the attached registration form along with a non-refundable, one time, \$85 per child, enrollment fee. A 25% deposit is required by **May 7th** to reserve a place; remaining balance is due by **June 1st**. Due to limited enrollment, registrations cannot be honored without the appropriate forms and fees on file. We cannot hold spaces after **June 1st** without balance paid in full. No child will be permitted to attend camp until a Health & Permission Form is on file.

** We accept payments by cash, check, and all major credit cards. Make checks payable to Closing the Gaps Learning Center. A \$25 fee will be assessed for all returned checks.

What does tuition cover? Tuition covers all costs associated with summer sessions—materials, supplies, etc.

Can I get a refund if I withdraw? Tuition refunds will not be made unless a notice of withdrawal and a formal request for a refund is submitted in writing, on or before **June 4th, 2008**. In all cases, the full \$85 enrollment fee and the 25% tuition deposit are non-refundable. No refunds will be given after **June 4th, 2008** since a space in the class was reserved and cannot be filled. Refunds or make-up days are not given for absences.

What are the summer hours? Each session runs Monday – Thursday from 9:00 am to 12:00pm. Students may arrive any time between 8:30 and 9:00 am. Any student who remains on site after 12:30 pm will be billed accordingly (at the rate of \$1.00 per minute for children left at camp past 12:30 pm) unless he/she is participating in other programs. Please be aware that late arrival and early dismissal are strongly discouraged in order to minimize disruptions to learning.

Student Conduct: Closing the Gaps Learning Center reserves the right to dismiss, without a refund, any student whose conduct is unsafe or inappropriate.

Check-In Information: Parents are required to check their children in and out with our designated staff member each day. We do take registration on the morning of the first day of each session, if there is space still available.

If you are participating in a full day program, **please bring** a healthy lunch each day and other healthy snacks. We will provide beverages (water and juice).

Please DO NOT bring: mp3 players, toys, videogames, etc.

We are excited to share our love for learning with you and spend the summer having fun together. Get plenty of rest each night and get ready for an enriching experience.